

2025 ANNUAL GENERAL MEETING  
Pointe-du-Chêne Recreation & Community Centre  
145 Pointe-du-Chêne Road  
Pointe-du-Chêne, NB E4P 4S5  
Phone: (506) 533-7070, Fax: (506) 533-7077  
E-Mail: [pdc@nb.aibn.com](mailto:pdc@nb.aibn.com)

**Minutes of AGM Meeting – October 21, 2025**

**6:03 p.m.**

**BOARD MEMBERS:**

Richard Daley, President	Present
Cathy Gallant, Vice-President	Present
Bob Dawson, Treasurer	Present
Betty Morrissey, Secretary	Present
Bill Savoie, Workout room	Present
Maria Leger Massiera	Present
Frank Savard	Present
Ann Doiron	Present
Dave Vick	Present
Raymond Leger	Present

**1. Minute of Silence**

A minute of silence was observed in remembrance of the members of the community who passed away during the year.

**2. Call to Order, Opening Remarks**

Richard Daley called the meeting to order and welcomed everyone in attendance.

**3. Introduction of Present Board of Directors**

Introductions were made for the Board Members.

Please refer to the [Board of Directors](#) table in the Appendix for a list of each Board Member, their Position, Year Elected, and Years Left in their term.

**4. Quorum**

With 23 people in attendance, it was determined that the quorum was met.

5. **Approval of Agenda for the 2025 Meeting**

Review of agenda for the Annual General Meeting was conducted.

A motion was made to accept the agenda for the 2025 meeting.

**Motion to accept:** Brenda Rolland

**Motion seconded by:** Stephan Black

**Motion Carried**

6. **Approval of AGM Minutes from 2024**

The meeting minutes from 2024 were not reviewed; however, they are available for anyone who wishes to access them, via the center's website: [Meetings - POINTE DU CHÊNE RECREATION AND COMMUNITY CENTER](#)

[Meetings - POINTE DU CHÊNE RECREATION AND COMMUNITY CENTER](#)

A motion was made to accept the minutes from the 2024 Annual General Meeting.

**Motion to accept:** Stephan Black

**Motion seconded by:** Carol Daley

**Motion Carried**

7. **Treasurer's Report**

The Treasurer's Report was presented by Bob Dawson. A brief overview was provided, including context on how the center's finances are structured. It is important to note that the center has two accounts:

a) [Local Account](#)

b) [Shediac Account](#)

The expenditures allocated to the Local Account are outlined in the Financial Report for 2024 and the Partial Financial Report for 2025. (see [appendix](#) for details)

The Shediac Account is funded by taxes paid by the residents of Pointe-du-Chêne. For a breakdown of expenditures allocated to this account, refer to the Ville de Shediac/Town of Shediac reports. (see [appendix](#) for details)

**NOTE:**

- As of January 2023, following the amalgamation with Shediac, the Town of Shediac has taken over responsibility for payment of bills for the center.
- It was noted that all Board Members of the center serve in a volunteer capacity, and there are no paid employees.

A motion was made to accept the Treasurer's Report for the meeting.

**Motion to accept:** Carol Daley

**Motion seconded by:** Brenda Rolland

**Motion Carried**

## 8. President's Report

The President's Report was presented by Richard Daley.

### Community Events

- a. **Halloween Party 2025:** This year's party was held on Sunday, October 19<sup>th</sup>, with a great turnout of 45 children.
- b. **Memorial Display for Remembrance Day:** An incredibly successful ceremony was held on Sunday, November 10<sup>th</sup>, 2024 featuring several guest speakers and the dedication of Snookie Park.

The 2025 ceremony is scheduled for Sunday, November 9<sup>th</sup> at 2:00 p.m., and all are welcome to attend.

- c. **Christmas Party 2024:** We had a great turnout for the 2024 Christmas Party, with 54 children registered.
- d. **Frosty Fun Day:** On February 15<sup>th</sup>, we hosted our Frosty Fun Day, which was a great success. Outdoor activities included a BBQ, skating, and a Tim Bit hockey game, while indoors, attendees enjoyed cards and board games as they warmed up.
- e. **Cadet Graduation:** On June 4<sup>th</sup>, the local Cadet Unit 1535 held their graduation ceremony at the center. It was well attended and a proud moment for the cadets and their families.
- f. **Children's Summer Camp:** The center offered a Summer Activities Program from June 23<sup>rd</sup> to August 15<sup>th</sup>. The program employed two counselors and operated from 9:00 a.m. to 3:00 p.m., Monday through Friday, featuring activities such as crafts, games, and baking. Discussion will take place later this year regarding the program's return. The goal of this program is to provide an opportunity for children who might not otherwise be able to attend a summer camp, as it is offered free of charge.
- g. **Canada Day Celebrations:** On July 1<sup>st</sup>, we hosted Canada Day celebrations at the center with the assistance of the Town of Shediac. Along with a BBQ that fed over 300 people, we had a bouncy castle, family games, ball hockey on the rink and a water brigade station.

### Rentals

- a. **Local Cadet Program:** The center is home to Unit 1535 of the Canadian Cadet Organization, meeting each Wednesday evening for their program.
- b. **Cookie Decorating:** Several cookie decorating classes were offered, hosted by Nathalie Charette.

- c. **Zumba Classes:** Zumba classes are offered on Monday and Tuesday evenings, led by Jess and Kierra (Monday) and Jocelyne (Tuesday).
- d. **Chair Yoga:** Chair Yoga classes were held on Tuesday afternoons until April, hosted by Jean Short.
- e. **Shediac Acoustic Jammers:** The center hosts the Shediac Acoustic Jammers on Thursdays from 6:30 p.m. to 9:00 p.m. This is a free event, and everyone is encouraged to join in or simply listen.
- f. **Local Personal/Group Rentals:** The center remains a popular venue for various events, including birthdays, anniversaries, baby showers, and some religious gatherings.
- g. **Meetings:** The center is available for meetings and is free for local groups when space allows.

#### **Workout Rooms:**

- a. The workout room is open on Monday – Thursday mornings from 8:00 a.m. to 10:00 a.m., and from 6:00 p.m. – 8:00 p.m. in the evenings. Stephen Black has taken over the running of the facility from Bill Savoie.  
The board expressed appreciation to Bill for his time and effort in supporting the workout facility.
- b. All machines are serviced regularly to ensure safety.
- c. Participants must be 16 years of age or older to use the workout room facilities.

#### **Infrastructure**

- a. **Rink:** The rink had its most successful year ever with ice available from the end of December 2024 to the first of March 2025.
  - Volunteer Jeff Cormier played a key role in maintaining the facility during this time. Jeff will continue to assist with ice maintenance this year.
  - Doors were fixed and an automatic shut device was installed.
  - The fence around the rink was repaired.
  - Two sets of used goalie gear and a number of hockey sticks was donated.
  - No acts of vandalism were reported this past year.
- b. **New Basement Door:** A new basement door was installed that includes a keypad entry system.
- c. **Mobile Security System Installed:** This functionality allows for the alarm to be turned on / off remotely.
- d. **Splash Pad:** The splash pad was popular this summer, and it has been shut down and winterized for the year.

- e. **Elevators:** Two inspections were completed this year to ensure the safety of this feature.

### **Communication**

- a. Ann Doiron continues to maintain the online presence of the center and its facilities.
- b. The new website URL is: [www.pdcrecenter.com](http://www.pdcrecenter.com).
- c. The Facebook page can be found at: [www.facebook.com/pdcrecenter](https://www.facebook.com/pdcrecenter).
- d. Please refer to these pages for the most accurate and up-to-date information about the center.

### **Federal Elections:**

- a. We did not receive the contract to host the Federal Election this year. However, we did provide space for one day, Monday, October 21, 2024.

A motion was made to accept the President's Report for the meeting.

**Motion to accept:**

**Motion seconded by:**

**Motion Carried**

## **9. Election of New Members**

As per the list on the Board of Directors grid, there are five openings available, as the following members' terms have expired:

- Richard Daley
- Cathy Gallant
- Bob Dawson
- Betty Morrissey
- Maria Leger

- a. A call for nominations was made.
- b. Michael Savard nominated the above-mentioned individuals.
- c. Each person was asked if they would accept the nomination. All agreed, except for Betty Morrissey, who indicated that she would like to step back from her work on the board.
- d. This left one position vacant, for which Cathy Gallant nominated Stephen Black, who accepted the nomination.
- e. No other nominations were put forward.
- f. Stephen Black accepted the nomination and will be added to the board.

The board expressed its appreciation to Betty for her many years of dedicated service and support to the center.

## 10. Questions

There was an inquiry regarding whether the board holds open meetings for the public to attend. It was noted that the board meets on the first Monday of each month, from September to June, and that anyone is welcome to attend. Individuals are encouraged to contact a board member to confirm meeting dates and times.

## 11. Harry McInroy

Harry discussed two items on his list:

### **PDC Road Corporation**

In an effort to consolidate the ownership of roads in the Pointe-du-Chêne and The Bluff, Harry is exploring the creation of a *Road Corporation*. The purpose of this corporation would be to bring together all roads currently maintained by the Anglican Church, along with remaining privately owned roads, to ensure more consistent maintenance and improved safety for residents and visitors.

As part of this initiative, Harry has met with Jamie Storey to review the legal options available for assuming control of these roads. The Anglican Church has expressed its intention to divest ownership due to the costs and maintenance responsibilities involved. Further investigation is required to determine the status and ownership details of the privately maintained roads.

This project remains in its early stages, with additional work needed to secure rights, clarify maintenance responsibilities, and determine funding sources.

**NOTE:** This initiative does not include roads owned and maintained by the provincial government.

### **New Signage**

New signs will be installed on Gould Beach Road and Pointe-du-Chêne Road. Renderings were presented at the meeting for review. ([see attached file](#))

A motion was made to end the meeting at 6:49 p.m.

**Motion to accept:** Brenda Rolland

**Motion seconded by:** Rod Bishop

**Motion Carried**

Respectfully submitted by:

Ann Doiron  
Pointe-du-Chêne Recreation & Community Centre  
145 Pointe-du-Chêne Road  
Pointe-du-Chêne, NB  
E4P 4S5

## Appendix

### Board of Directors

<b>Current Members &amp; Years Left (November 2025)</b>				
	<b>Member</b>	<b>Position</b>	<b>Year Elected/ Appt</b>	<b>Years Left</b>
1	Richard Daley	President	2021	0
2	Cathy Gallant	Vice-President	2021	0
3	Bob Dawson	Treasurer	2021	0
4	Betty Morrissey	Secretary	2021	0
5	Maria Leger Massiera	Board Member	2021	0
6	Bill Savoie	Board Member	2022	1
7	Dave Vick	Board Member	2022	1
8	Ann Doiron	Board Member	2022	1
9	Frank Savard	Board Member	2022	1
10	Raymond Leger	Board Member	2023	2
<i>Members are elected for a 4-year appointment</i>				

# Financials

## Shediac Account

VILLE DE SHEDIAC/TOWN OF SHEDIAC  
 Period From January 01,2024 To December 31,2024

Expense / Income Report - By Account

Printed: 12:46:47PM 09/09/2025

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Account	Name	Budget	Actual	Available	% Used
1-32000	CC - Supplies & Postage	1,600.00	1,402.83	197.17	87.68
1-32001	CC - Telephone Charges	1,900.00	3,422.10	(1,522.10)	180.11 **
1-32002	CC - Liability Insurance	1,500.00	1,342.00	158.00	89.47
1-32003	CC - Repair & Maintenance	12,000.00	30,561.64	(18,561.64)	254.68 **
1-32004	CC - Cleaning Supplies	500.00	489.67	10.33	97.93
1-32005	CC - Lights & Power	12,900.00	10,929.99	1,970.01	84.73
1-32006	CC - Insurance Building & Content	3,500.00	4,244.00	(744.00)	121.26 **
1-32007	CC - Property Taxes	670.00	490.80	179.20	73.25
1-32008	CC - Cleaning Services	6,000.00	4,630.32	1,369.68	77.17
1-32009	CC - General Supplies	15,930.00	5,068.23	10,861.77	31.82
1-32010	CC - Snow Removal	5,500.00	4,432.15	1,067.85	80.58
1-32011	CC - Garbage Collection	5,000.00	2,711.41	2,288.59	54.23
1-32012	CC - Equipment Repair	3,000.00	273.21	2,726.79	9.11
<b>Income Totals:</b>		<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>0.00</b>
<b>Expense Totals:</b>		<b>\$ 70,000.00</b>	<b>\$ 69,998.35</b>	<b>\$ 1.65</b>	<b>100.00</b>
<b>Grand Totals:</b>		<b>\$ (70,000.00)</b>	<b>\$ (69,998.35)</b>	<b>\$ (1.65)</b>	<b>100.00</b>

Note: The items marked with \*\* are over budget

As of December 31 2024 there was a \$15 800.00 surplus balance which has become our reserve fund which is maintained for major expenditures.

VILLE DE SHEDIAC/TOWN OF SHEDIAC  
 Period From January 01,2025 To December 31,2025

Expense / Income Report - By Account

Printed: 1:12:02PM 10/20/2025

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Account	Name	Budget	Actual	Available	% Used
1-32000	CC - Supplies & Postage	1,600.00	1,724.79	(124.79)	107.80 **
1-32001	CC - Telephone Charges	1,900.00	1,410.43	489.57	74.23
1-32002	CC - Liability Insurance	1,500.00	1,372.00	128.00	91.47
1-32003	CC - Repair & Maintenance	13,520.00	15,972.74	(2,452.74)	118.14 **
1-32004	CC - Cleaning Supplies	500.00	476.50	23.50	95.30
1-32005	CC - Lights & Power	12,900.00	8,806.16	4,093.84	68.26
1-32006	CC - Insurance Building & Content	3,500.00	4,584.00	(1,084.00)	130.97 **
1-32007	CC - Property Taxes	550.00	517.51	32.49	94.09
1-32008	CC - Cleaning Services	6,000.00	3,337.16	2,662.84	55.62
1-32009	CC - General Supplies	15,930.00	1,422.99	14,507.01	8.93
1-32010	CC - Snow Removal	5,500.00	4,588.58	911.42	83.43
1-32011	CC - Garbage Collection	5,000.00	1,459.99	3,540.01	29.20
1-32012	CC - Equipment Repair	3,000.00	234.64	2,765.36	7.82
	<b>Income Totals:</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>0.00</b>
	<b>Expense Totals:</b>	<b>\$ 71,400.00</b>	<b>\$ 45,907.49</b>	<b>\$ 25,492.51</b>	<b>64.30</b>
	<b>Grand Totals:</b>	<b>\$ (71,400.00)</b>	<b>\$ (45,907.49)</b>	<b>\$ (25,492.51)</b>	<b>64.30</b>

Note: The items marked with \*\* are over budget

## Local Account

Financial Report for 2024	
Opening Balance 01/01/2024	\$31,360.01
<b>Expenditures</b>	
Playground repair, picnic tables	\$1,477.44
Rowing Machine	\$1,771.00
Snow Blower repair, Paper towel dispenser, Speakers	\$326.14
Rental cash transferred to Petty Cash	\$100.00
Summer Camp Payroll	\$14,734.05
Summer Camp Expenditures	\$1,688.49
CRA Summer Camp Remittance	\$2,946.58
Frosty Winter Carnival	\$574.60
Canada Day Celebration	\$390.39
Board Dinner meeting	\$1,399.00
Kids Halloween Party	\$1,100.14
Kids Christmas Party	\$1,750.17
Community Events (Veterans & Jammers)	\$423.24
<b>Total Expenditures</b>	<b>\$28,681.24</b>

Income	
Provincial Seed Grant	\$10,343.78
Regular Rentals	\$7,070.00
Donations Harbour Authority	\$1,500.00
Reimbursements Shediac	\$3,988.03
<b>Total Income</b>	<b>\$22,901.81</b>
<b>Excess of Expenditures over Income</b>	<b>-\$5,779.43</b>
Closing Balance	\$25,580.58

Petty Cash PdC Community Center					
Date	Details	Credit	Debit	Balance	
				\$0.00	
2024-02-09	Opening Balance	\$100.00		\$100.00	
2024-02-09	Canadian Tire		\$2.18	\$97.82	
2024-03-25	Floor Mat Princess Auto		\$28.74	\$69.08	
2024-06-19	Plastic garbage Barrel		\$20.00	\$49.08	
2024-12-11	Home hardware hooks		\$14.94	\$34.14	
2024-12-25	Staples Invoice book		\$28.74	\$5.40	Close Bal.

**Partial Financial Report for 2025**

<b>Opening Balance 01/01/2025</b>	<b>\$25,580.58</b>
<b>Expenditures</b>	
Website	\$276.00
Rental cash transferred to Petty Cash	\$110.00
Summer Camp Payroll	\$9,681.44
Summer Camp Supplies & Training	\$870.00
CRA Summer Camp Remittance	\$3,102.79
Frosty Winter Carnival	\$845.94
Canada Day Celebration	\$725.79
Board Dinner meeting	\$1,121.91
Gym Equipment Treadmill	\$1,149.99
<b>Total Expenditures</b>	<b>\$17,883.86</b>

<b>Income</b>	
Provincial Seed Grant & Federal Grant	\$10,447.87
Regular Rentals	\$6,211.00
Donations	\$0.00
CRA Reimbursement	\$460.00
<b>Total Income</b>	<b>\$17,118.87</b>

<b>Excess of Expenditures over Income</b>	<b>-\$764.99</b>
Closing Balance	\$24,815.59

Petty Cash PdC Community Center					
Date	Details	Credit	Debit	Balance	
				\$5.40	Open Bal.
2025-02-04	Cash input	\$110.00		\$115.40	
2025-02-05	Canadian Tire		\$7.46	\$107.94	
2025-02-12	Walmart 2 crib boards		\$21.06	\$86.88	
2025-03-25	Fitworks gym 2 spring collars		\$18.39	\$68.49	
2025-04-05	Floor Mat Princess Auto		\$51.74	\$16.75	
2025-06-20	Cash from Rentals for Camp supplies	\$550.00		\$566.75	
2025-06-21	Cost of Camp Supplies		\$520.50	\$46.25	
2025-08-30	2 Invoice books		\$10.00	\$36.25	
				\$36.25	Oct 6 2025

## Pointe-du-Chêne Sign

